



REPORT TO THE COUNTY EXECUTIVE THIRD QUARTER, 2025

The following reports for the 3rd quarter of 2025 are presented to the County Executive:

ADMINISTRATIVE SERVICES

Animal Control

The Shelter accepted 107 cats, 210 dogs, 6 rabbits, 2 guinea pigs, and 1 rat for a total of 326 animals.

- Owners claimed 3 cats and 75 dogs
- 58 cats, 45 dogs, 6 rabbits, 2 guinea pigs, and 1 rat were adopted
- Per owner's request 28 cats and 45 dogs were euthanized
- Due to aggressive behavior or illness 3 cats and 9 dogs were euthanized
- 39 dogs and 11 cats were transferred to other shelters

Officers responded to 735 calls this quarter, which included the following:

- 56 Animal Bites
- 61 Investigations of Cruelty, Neglect, or Abandonment
- 78 Loose and Aggressive
- 83 Barking Dogs
- We are promoting our adoptable animals on various websites, Facebook, Petfinder.com, YouTube, Instagram, Twitter, etc.
- All State Certified Shelters are dealing with an overabundance of unwanted, abandoned, neglected, and abused animals.
- We are still operating a pet food emergency pantry in which the public donates pet food. And we are seeing a higher increase in people asking for help with feeding their pets.
- We were able to get on a waiting list with Chewy.com for a semi of pet food that can only be used for outreach. Jo Bollman received a call on August 20th, letting the Shelter know that they had a semi with 29 pallets of pet food and supplies. Olivia Shields and Matt Beaver planned and were able to get volunteers to come on August 30th to hand out pet food to Bay County residents. It was a big success! There was still some canned food & livestock feed that were passed out during the week to Bay County residents. We want to give thanks to Mosquito Control for the use of their equipment along with the following guys from Building & Grounds; DJ, Greg & Tim that helped to make sure the semi was unloaded, when it arrived

- On September 6, Olivia Shields & Matt Beaver were involved in touch a truck out at the Bay City State Park. The public got to meet dogs from the shelter along with seeing what an Animal Control Truck looks like, and the public was able to ask questions as to what it's like to be an Animal Control Officer. There was a good turnout for the event, and everyone was having fun.
- In September Animal Services was involved in the National Night Out with police, sheriff, and fire departments. Matt Beaver and Olivia Shields greeted the public and answered any questions to the public. The dogs and cats that went to the event did really well with the public.
- Currently we are getting ready for our vaccine clinic which will be on October 11, from 1pm-4pm at the Bay County Fairgrounds. Mitten Mutts Rescue has donated the rabies and the distemper vaccines, along with microchips at no cost to the pet owners. Dr Haiderer will be administering the vaccines.

Veterans

Emergency Relief Fund

During this period, the Department serviced (33) veterans. Of these veterans: (2) veterans did not meet program criteria; (2) too early for assistance for the program. Additionally, (2) of the (28) veterans who received food and/or gas cards returned receipts so far.

Assistance Provided	Amount
Food	\$2,250.00
Gas	\$550.00
Heat/Furnace	\$0.00
Water/Sewer	\$0.00
Bay City Utilities	\$ 1,584.14
Consumers Energy	\$1,162.57
Car Repair	\$820.44
Bus Passes	\$0.00
Rent/Mortgage	\$0.00
Home Repair	\$8,915.54
Other (Propane)	\$ 0.00
Total	\$15,282.69

Transportation

	VETS	MILEAGE	DRIVER HOURS*	MAINTENANCE
Ford Van	34	1085	61	Oil Change

Red Chrysler Van	12	485	35	Oil Change, New Brakes
Grey Chrysler Van	9	323	18	Oil Change
TOTAL	55	1893	114	*Only two drivers this quarter

County Markers and/or Burial Benefits:

Veterans	Spouses	Markers	No Wartime
22	12	2	6

Michigan Veterans Trust Fund (MVAA/MVTF) Applications

Local Board		MVTF	
In Process	Approved	In Process	Approved
0	0	1	0

County Veteran Service Officer (VA Claims)

- See Attached.

Bay County 2025

Relationship	
Veteran	1481
Spouse	477
Other	67
Total	2025

War Era	
WWII	31
Korean War	10
Vietnam War	500
Gulf War	667
Peacetime	321
Total	1529

County	
Bay	1616
Saginaw	288
Midland	28
Arenac	13
	0
	0
Other	76
Total	2021

Claims Activity	Q1	Q2	Q3	Q4	Total
Federal Burial Allowance	12	6	10	0	28
Clothing Allowance	0	6	0	0	6
Survivors Pension	5	1	3	0	9
Death Indemnity Compensation	13	3	5	0	21
Educational Claims	0	1	0	0	1
Non-Service Connected Pension	4	2	1	0	7
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	0	0	0	0
Service Connected Compensation	91	51	97	0	239
Additional Forms Completed	90	51	108	0	249
Total	215	121	224	0	560

Support Services	Q1	Q2	Q3	Q4	Total
Michigan Veteran Trust Fund	1	1	0	0	2
Soldiers/Sailors Relief Fund	33	5	2	2	42
County Burial Allowance	1	0	0	0	1
Home Loan Certificate of Eligibility	2	1	0	0	3
CHAMPVA	2	7	9	9	27
Healthcare Enrollment	14	10	15	0	39
Other Support Services	24	13	22	0	59
Total	77	37	48	11	173

Appeals Process	Q1	Q2	Q3	Q4	Total
Supplemental Claims	39	22	64	0	125
Higher-Level Reviews	4	18	6	0	28
Board of Veterans Appeals	2	4	2	0	8
Total	45	44	72	0	161

Other Activities	Q1	Q2	Q3	Q4	Total
Personal Interviews	0	0	0	0	0
File Reviews	257	142	405	0	804
Claim Status Checks	87	139	78	0	304
Total	344	281	483	0	1108

Forms		Q1	Q2	Q3	Q4	Total
Sent to VA		12	19	9	0	40
Sent to VSOs (AL, DAV, VVA, VVA)		150	134	88	0	372
Total		162	153	97	0	412

Demographics		Q1	Q2	Q3	Q4	Total
Aging and Elderly Veterans (70+)		36	43	24	0	103
Female Veterans		39	30	34	0	103

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category

CENTRAL DISPATCH 9-1-1

Overview

The third quarter of 2025 marked a period of continued operational improvement, infrastructure modernization, and strategic personnel growth within Bay County Central Dispatch. Progress was made across several key areas including staff development, backup power resiliency, GIS enhancements, technology integration, and inter-agency coordination. The center remains well-positioned to support public safety operations with improved redundancy, stronger mapping systems, and enhanced staffing stability.

Personnel & Staffing

Recruitment and training remain top priorities as we continue to stabilize and strengthen the team. Two new dispatchers completed training this quarter. Additionally, two dispatchers were promoted to supervisors, further expanding leadership depth within the center. A former supervisor was welcomed back in a part-time capacity, providing valuable flexibility and institutional knowledge. One dispatcher from a neighboring center joined with over a decade of experience, while another part-time team member is being evaluated for full-time status.

Operations & Projects

The new Uninterruptible Power Supply (UPS) system installation was completed and is performing beyond expectations, providing over 120 minutes of backup runtime. The project also identified opportunities to extend redundancy across additional circuits, strengthening overall emergency resilience. Progress continued toward replacing the aging diesel generator. Fabrication delays affected the fuel tank delivery, but installation is expected next quarter. Coordination with Escon and the rigging company is underway to remove the old unit and install the new generator once shipment arrives. GIS modernization remains a high-value initiative. County GIS confirmed new aerial imagery for integration into CAD and mapping systems, replacing outdated data that is over five years old. Work continues on expanding CAD boundaries into Saginaw Bay to ensure water incidents are correctly mapped to MABAS protocols and fire run cards. Ongoing efforts also focus on verifying and standardizing address assignments using a new digital intake form developed internally, improving accuracy and workflow efficiency. Low-signal issues (RSSI) identified at both the backup center and primary 800 MHz tower were investigated. Antennas at the backup center will be raised approximately 40 feet to improve line-of-sight coverage, while MPSCS will adjust repeaters on the main tower to their intended height following a structural study. The CAD-sharing agreement with Sanilac County remains a cost-effective and operationally beneficial partnership. A temporary Charter fiber outage between centers in September was seamlessly mitigated by automatic VPN failover, demonstrating the strength of system redundancy.

Technology & Systems

Ongoing training with PFN introduced enhanced tools within the Logix stats platform, providing the ability to reconstruct call timelines for investigative use. The team identified and corrected invalid address submissions from third-party providers, reinforcing the importance of maintaining strict MSAG standards. Clare County's donation of surplus Motorola MCC 5500 components bolstered backup and incident trailer radio capabilities, ensuring continued operation of legacy systems without additional expenditure. Legacy paper-based shift detail forms have been replaced with a new integrated Google form and automated spreadsheet system. This digital transition improves data accessibility, reduces paperwork,

and enhances coordination with partner agencies.

Regional & State Coordination

Collaboration with state partners remains strong. A comprehensive review with Gray Page from MPSCS validated the county's storm and radio contingency plans and identified opportunities for antenna optimization and continued alignment with best practices.

Training & Professional Development

Several dispatchers attended PFN training on advanced MSAG and Logix system use, as well as the State 911 Emerging Technology Conference. Topics included Drone as a First Responder programs, AI in recorder systems, and encryption roadmaps. These emerging technologies are expected to influence future operational planning and system upgrades.

Looking Ahead

Key objectives for Q4 include completing the diesel generator installation, implementing antenna height adjustments for improved radio coverage, and incorporating new GIS imagery into CAD systems. Encryption implementation planning and continued recruitment remain top priorities. Bay County Central Dispatch continues to demonstrate steady advancement across infrastructure, personnel, and technology domains, enhancing service reliability and readiness for the community.

CORPORATION COUNSEL

- OPENED NEW MATTERS, REVIEWED CONTRACTS, OR PROVIDED LEGAL OPINIONS TO:
 - Board of Commissioners
 - Buildings & Grounds
 - Central Dispatch 911
 - Circuit Court
 - Clerk
 - Criminal Defense
 - Department on Aging
 - Environmental Affairs
 - Executive
 - Geographic Information Systems Division
 - Health Department
 - Information Systems Division
 - Land Bank
 - Personnel & Employee Relations
 - Probate & Juvenile Courts
 - Prosecutor
 - Public Defender
 - Purchasing
 - Recreation and Facilities
 - Retirement Board
 - Sheriff
 - Transportation Planning
 - Treasurer
 - Veteran Affairs
- Received, reviewed, and responded to 10 subpoenas:
 - Bay County Sheriff's Office - 3
 - Bay County Prosecutor - 1
 - Bay County Animal Services - 1
 - Bay County Personnel - 3
 - Bay County Retirement System - 1
 - Bay County Treasurer - 1
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings
- Attended VEBA Board meetings
- Attended multiple quadrant meetings with central service staff
- Multiple meetings/contacts with constituents regarding constituent concerns
- Drafted various correspondence and memos for the County Executive

- Assisted the Board of Commissioners in drafting resolutions
- Provided legal opinions and guidance on employee and personnel issues
- Attended meetings related to the Bay County Community Health Center building project
- Participated in multiple meetings with staff and Bay County's 12 unions for contract negotiations
- Held departmental budget meeting for the FY 2026 budget
- Participated in the FY 2026 departmental budget hearing
- Participated in meetings concerning the Monitor DDA.

CURRENT LITIGATION

- | | |
|--|---|
| ○ Earl Blount v. Bay County, et al | ○ Piotr Chrobak v. Bay County |
| ○ Five (5) Claims for Surplus Proceeds | ○ Estate of Alice Green v. Bay County |
| ○ Christine Fiebke v. Bay County | ○ Tony Keller v. Bay County |
| ○ Kara Elgas MDCR Complaint | ○ Kolu Stevens v. Bay County |
| ○ Tammy Ware v. Bay County | ○ Delores Proctor, et al v. Bay County (class action) |
| ○ Carrie Reinhardt v. Bay County | ○ Thomas A. Fox v. Bay County (class action) |
| ○ Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al | |

BANKRUPTCY CASES

- | | |
|--|---|
| ○ Rite Aid Chapter 11 claim | ○ McDonald, Jr. (Debates) v. Bay County |
| ○ McDonald, Jr. (Mattison) v. Bay County | ○ McDonald, Jr. (Pero) v. Bay County |
| ○ McDonald, Jr. (Anticliff) v. Bay County | ○ Purdue Pharma Chapter 11 claim |
| ○ McDonald, Jr. (Bauer) v. Bay County | ○ Mallinckrodt Chapter 11 claim |
| ○ McDonald, Jr. (A&E Harris) v. Bay County | ○ McDonald, Jr. (Worden) v. Bay County |
| ○ McDonald, Jr. (Herber) v. Bay County | ○ Estate of Cater Bankruptcy matter |
| ○ McDonald, Jr. (Stahl) v. Bay County | |

RISK MANAGEMENT

- Received & filed 20 incident report forms
 - MMRMA Claim Submissions for this quarter:
 - Earl Blount Jr. v. Bay County, et al, Claim No. 2503555
 - BCSO vehicle incident, Claim No. 2503257
 - BCSO vehicle incident, Claim No. 2503164
 - Mosquito Control property damage, Claim No. 2503077
 - Mosquito Control vehicle incident, Claim No. 2502713
 - BCSO vehicle incident, Claim No. 2502343
 - BCSO Aquasport incident, Claim No. 2502588
 - Continued coordinating and processing the following MMRMA submitted claims:
 - Drain Commissioner vehicle incident, Claim No. 2502198
 - Bay County LEC Incident, Claim No. 2501671
 - BCSO incident, Claim No. 2303794
 - Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339

- Foreclosure Proceeds, Tony Keller, Claim No. 2101478

FREEDOM OF INFORMATION ACT (FOIA)

- Processed and responded to **255** FOIA requests
 - Including **21** requests for deputy bodycam/dashcam footage
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Center
 - Clerk's Office
 - Central Dispatch 9-1-1
 - Environmental Health
 - Finance Department & Purchasing
 - Medical Examiner
 - Prosecutor's Office
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office

CONFERENCES/SEMINARS/TRAININGS/SPECIAL EVENTS

- Participated in multiple JustFOIA webinar trainings - Jayson Hoppe, Nicole LaDouce
- Attended Michigan Public Employer Labor Relations Association Annual Training Conference - Amber Davis-Johnson, Heather Brady Pitcher

CRIMINAL DEFENSE

JUNE 2025 Appointments (Numbers not available for last quarter's report)

- 47 appointments

JULY 2025 Appointments

- 54 Appointments

AUGUST 2025 Appointments

- 42 Appointments

SEPTEMBER 2025 Appointments

- Information not available yet

Goals Next Quarter:

Continuing Legal Education

Office of Assigned Counsel

JUNE 2025 Arraignments by MIDC Attorneys (Not available last quarter)

- 222 District Court
- 18 Circuit Court

JULY 2025 Arraignments

- 223 District Court
- 23 Circuit Court

AUGUST 2025 Arraignments by MIDC Attorneys

- 273 District Court
- 28 Circuit Court

SEPTEMBER 2025 Appointments

- Information not available yet

Goals Next Quarter:

MIDC Renewal Grant Reporting

ON AGING (DOA)

- See Attached.



Bay County Department on Aging

3rd Quarter 2025

**Home
Delivered
Meals**
55,828

**Congregate
Meals**
5859

Activity Centers

**Commodities
Boxes
Delivered**
132

BCDOA's Kawkawlin Activity Center is now open 3 days a week, and the residents of Kawkawlin Township are very happy. Remember our Activity Centers are warning centers when they are open during the winter months.

Our Home Delivered Meals are still going strong and between the two we are serving 1100+ meals a day. We have 2 Full-time in our Homemaking Program that has helped lower our waiting list for this service, and Case Coordination & Support is, as always, very busy. Respite Care Services schedule for staff is full and caregivers are please with this service.

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

**Respite
(Hours)**
173

**Volunteer
(Hours)**
499.5

Caregiver (Hours) 139.75
Case Coordination (Hours) 1875.25

**Homemaking
(Hours)**
2422.25

**Personal Care
(Hours)**
700

Activity Centers Update:

Please check out our Wonderful Times Newsletter and all the happenings going on at Department on Aging!

You can receive it through snail mail, email or pick it up at any Activity Center!

For more information please visit our web page at
www.baycountymi.gov/aging/

Department on Aging 2025 Winter Olympic Games will be in progress when this report is emailed.

We have a new game this year called "Battle Golf" and we have 15 participants!!

This will be a week of games open to those participants 55 years and better!

Please call the Department on Aging to get your name on the mailing list.

We hope to see you all there...

Let the games begin!!

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Director's Report

Division Work:

- Transportation Planning/ GIS Division, Mosquito Control, and Forest Sustainability Program highlights are appended to this report.

Partnerships, Engagement:

- Director Losey and Forest Sustainability Program staff attended Saginaw Bay Cooperative Invasive Species Management Area (SB-CISMA) steering committee meeting.
 - Director Losey advised on strategic plan for SB-CISMA.
 - Discussed program funding needs and invasive species treatment projects for 2025.
- Director Losey and Forest Sustainability Program staff Saginaw Basin Land Conservancy to discuss urban tree canopy conservation strategies.
- Director Losey attended Local Emergency Planning Committee meeting and provided input on the Hazard Mitigation Plan Update for Bay County's Emergency Services.
- Director Losey submitted a "Letter of Transmittal" and county-approved Work Plan for Bay Valley Resort to the Michigan Economic Development Corp, in support of SCO Bay Valley Resort LLC's request for Brownfield and Tax Incremental Financing funding through the Michigan Strategic Fund (MSF). MSF approved the funding in an amount of \$1,495,000 in late September.

Community Initiatives:

- Materials Management Planning: This is a state-required update to the Solid Waste Management planning process of the past, and the Department of Environmental Affairs & Community Development is the Designated Planning Agent for this effort.
 - August: The Materials Management Work Program was approved.
 - September: Board of Commissioners received Work Program and authorized submission of grant materials from EGLE for funding support to implement Materials Management Planning. Total funding request is approx. \$112,000

Bay County Brownfield Redevelopment Authority:

- Provided Michigan Economic Development Corporation with Letter of Transmittal for consideration of Bay Valley Resort Brownfield project funding request.
- Former Director Ogar continues working towards closing out 1912 S. Euclid / Tim Hortons Brownfield project with funding provided by EGLE.

Department Staffing Updates:

- Hailey Heritier started in her role as Administrative Secretary on July 14, 2025.
- Kailey Mize started in her Temp. GIS Tech/Transportation role on September 29, 2025.
- Job posting for Environmental Quality Compliance Technician was approved by the BOC, and the application process is underway. This position will be assisting on Soil

Erosion and Settlement Control permitting and compliance with Bay County's Federal Stormwater Permit.

Geographic Information Systems (GIS)

- Completed budget adjustment for MiSAIL/Bay County Orthophoto Acquisition Project. Received Bay City 2025 Aerial Imagery data. Made updates to the FetchGIS & Bay County parcel layer. General GIS requests (4), and updated FDID layer for 911 dispatch. Township Map, Portsmouth. Continued efforts to build integrated tool for Materials Management Plan Planning Committee with Nate Jones, CoBC.
- Began discussions around an Enterprise Agreement for GIS within the County. Brought in Road Commission, Water & Sewer, and several County departments that utilize GIS for Roadmap planning process.

Forest Sustainability Program

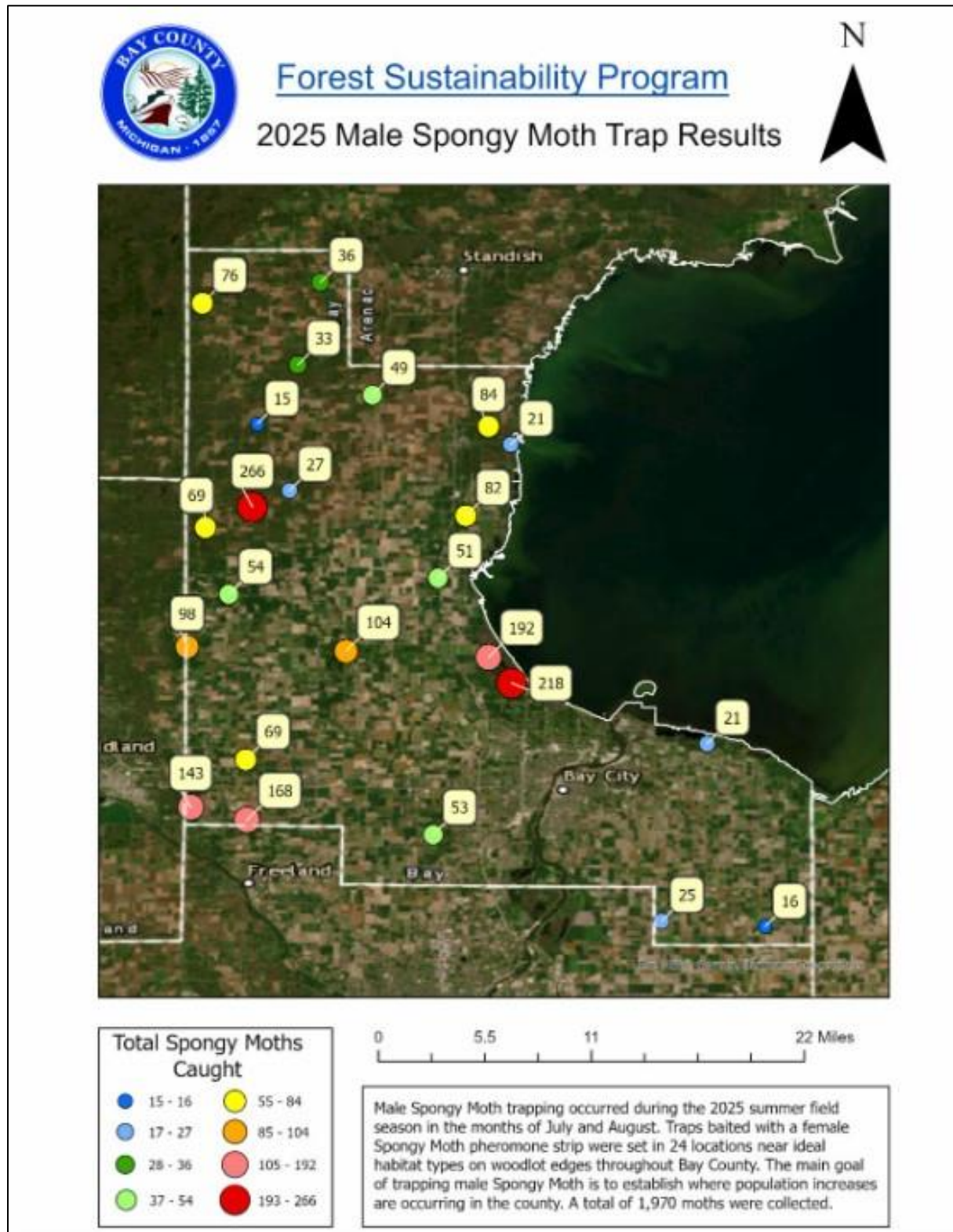
During the 3rd Quarter of 2025, the staff of the Bay County Forest Sustainability Program was primarily busy with our trapping efforts to research both male Spongy Moth and Emerald Ash Borer population numbers throughout Bay County. Program staff were also busy preparing for our fall Spongy Moth egg mass monitoring efforts to begin.

Activities Included:

- **Spongy Moth:** Between 2020 and 2023, the state of Michigan experienced some of the worst outbreak levels of Spongy Moth populations since this program was first developed in the late 80's/early 90's. Perfect weather conditions for Spongy Moth caterpillar development coupled by a decrease of natural biological control methods allowed populations to skyrocket throughout much of the state, causing tree defoliation, damage, and tree mortality along the way. **After large scale aerial treatments of 2,000 to 4,000 acres occurred between 2020 to 2023, Spongy Moth populations stabilized/decreased throughout much of Bay County in 2024, and program staff have seen this trend continuing throughout 2025.**
- The Spongy Moth population was monitored in the summer months of July and August using pheromone traps that attract male Spongy Moths. Overall, the trap catches for 2025 showed a continued stabilization/decrease throughout Bay County, catching only **1,970 males in total**. When compared to the capture numbers of **12,232 males** in 2021, **6,774 males** caught during the 2022 trapping season, and the **6,052 males** caught in 2023, it is easy to see how much Spongy Moth aerial treatment has aided in decreasing/stabilizing these outbreak populations. **Please see the table below summarizing the trapping data for the 2025 season.**

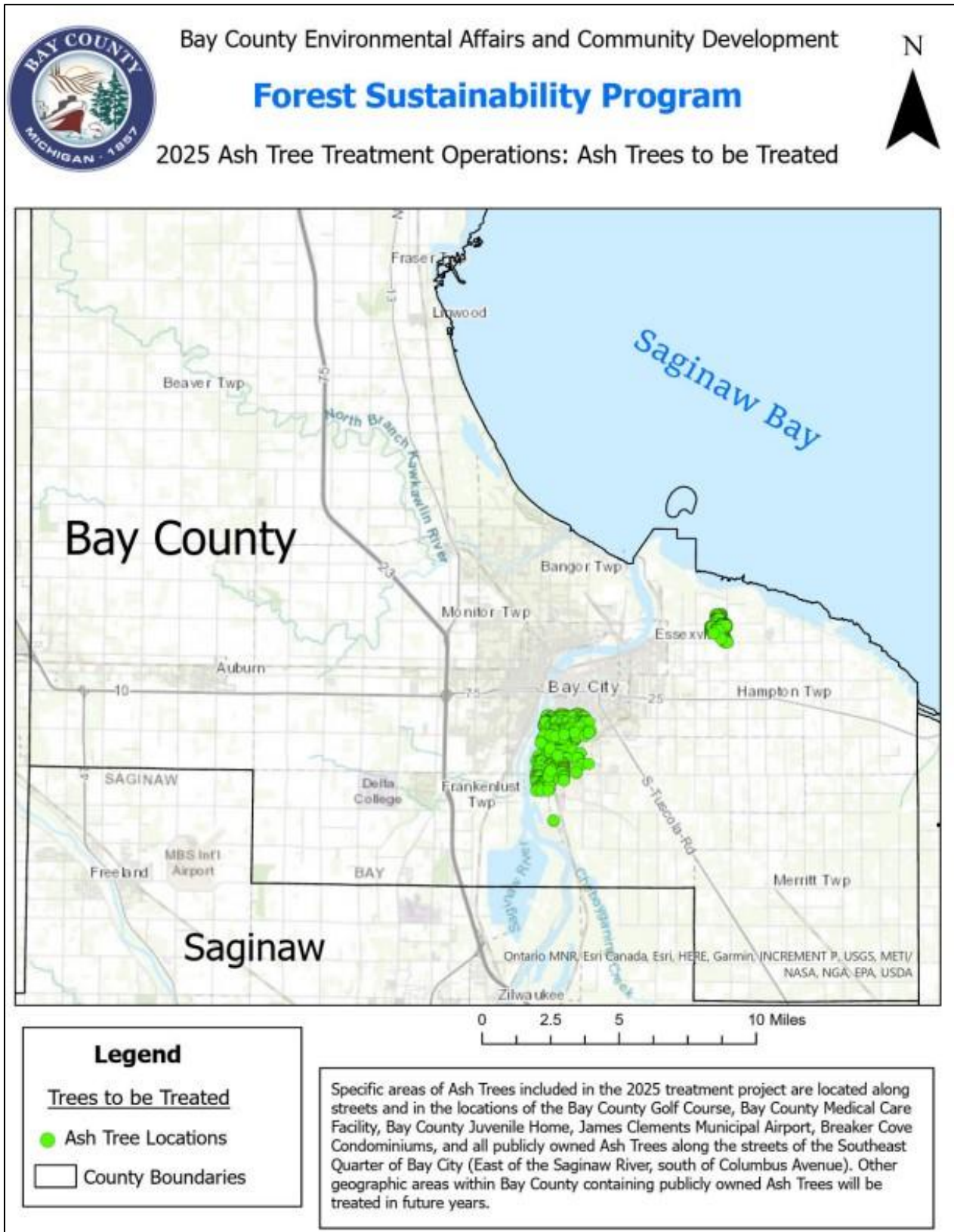
Township	ByTrapSiteTotalCaught	PARCELID	ReferenceAddress
Meritt	25	090-030-300-020-00	838 W KINNEY RD
Meritt	16	090-035-100-040-02	1104 E KINNEY RD
Pinconning	84	120-024-100-060-00	2646 E CODY ESTEY
Kawkawlin	104	080-018-300-015-00	S 8 MILE RD
Fraser	82	040-011-300-205-00	2177 E ERICKSON RD
Pinconning	21	120-041-100-020-00	E PINCONNING RD
Williams	143	140-031-100-035-04	2875 W SALZBURG RD
Hampton	21	070-042-300-035-00	2300 N Finn Rd
Frankenlust	53	030-003-100-005-01	1961 Delta Rd, University Center
Bangor	218	010-030-300-045-00	3133 E BEAVER RD
Williams	168	140-033-300-080-02	1790 W HOTCHKISS RD
Gibson	33	060-034-400-005-05	996 W TOWNLINE 17 RD
Fraser	51	040-034-100-095-06	1740 E ANDERSON RD
Beaver	98	020-018-300-020-00	2990 W RIVER RD
Garfield	266	050-009-100-005-02	2315 N CARTER RD
Garfield	27	050-003-400-005-01	N GARFIELD RD
Kawkawlin	192	080-024-100-005-00	2684 E RIVER RD
Gibson	54	050-032-400-020-01	2214 W LINWOOD RD
Pinconning	49	120-007-400-020-05	N 7 MILE RD
Garfield	69	050-018-400-005-00	1645 N FLAJOLE RD
Williams	69	140-016-300-020-03	1776 PEERS LANE
Gibson	76	060-018-300-005-00	BROWN RD
Gibson	36	060-011-400-005-06	N 9 MILE RD
Mt Forest	15	110-021-200-010-00	1705 W CODY ESTEY RD
	1970	TOTAL MOTHS CAUGHT OVERALL	
	0		

Please see the map below showing the trap locations of the 2025 Male Spongy Moth Trapping Project:



- Fall Spongy Moth egg mass surveys began in mid-September this year and will be used to determine where and if treatment will be needed in the spring of 2026. Initial surveys show a continued stabilization/decrease in the amount of egg masses being found throughout Bay County, and program staff expect the number of acres to be treated in the spring of 2025 to be significantly less (if needed at all) when compared to the outbreak years of 2020 to 2024. **It should also be noted that program staff received a much lower amount of landowner calls in concern to feeding Spongy Moth caterpillars this June and July, when compared to previous summers. (No complaint calls were received in summer of 2025).**
- **Emerald Ash Borer (EAB):** The 2025 Ash Tree Inventory and Health Assessment was completed on one-third of our 3,000 publicly owned ash trees this summer throughout Bay County in the months of July and August. Initial results show that most of the ash trees within our inventory continue to grow and thrive providing value in many forms to the residents of Bay County. Ash trees within our treatment inventory are split into 3 geographic groups, in which one of the three groups is treated per year, creating a 3-year rotating treatment cycle. The trees continue to respond well to a three-year rotation of chemical treatments which protect them from the effects of the invasive Emerald Ash Borer. Most ash trees lost since the 2024 inventory were in the City of Bay City where multiple construction projects caused the removal of trees.

Please see the map on the following page showing the general locations of the ash trees which were treated in June of 2025.



Final Year of the Emerald Ash Borer Trapping Project:

- For the past 3 years throughout the summer months, **Assistant Coordinator Carter Rogers** has led an Emerald Ash Borer (EAB) trapping project at a few select sites in Bay County. This project was developed to look at detection and density of the lingering EAB population in Bay County and will give program staff valuable insight for **adjusting our ash tree treatment operations to ensure fiscal responsibility** based on this data. Program staff deployed canopy traps at **multiple sites** which were rigged with a chemical lure that mimics the volatiles of heavily stressed ash trees which attract EAB. These traps were placed at locations chosen specifically by program staff based on meeting criteria such as the proximity to treated ash trees, lingering ash, and regenerative ash sites.
- Trap locations throughout the 3-year study included: **Garfield Township Park, Frankenlust Township Park, Bentley Park in Gibson Township, Bay County Pinconning Park, Williams Township Park, Fraser Township Park and the Bay County Golf Course.**
- Carter initially worked with **Deb McCullough Ph.D. from Michigan State University's Forest Entomology Lab** to create a framework for the project, a leading expert in the field of EAB research, to ensure the project is as scientifically valuable to the program as possible.
- Carter is currently working on a report which will be published in the future which details the methodology and results of the project, but initial efforts resulted in numbers of **EAB beetles being caught** by canopy traps each of the 3 years of the study. This data proves the lingering presence of EAB throughout Bay County and supports the need for continued treatment of publicly owned critically endangered ash trees, which is needed for them to continue to thrive and grow, providing value in many forms to the residents and landowners of Bay County.

Example of an Emerald Ash Borer Canopy Trap

- **New! Early Detection Monitoring for Spotted Lanternfly:** As of July of 2025, established populations of the invasive Spotted Lanternfly are confirmed in Lenawee, Macomb, Monroe, Oakland, and Way counties in southeastern Michigan.
- Early detection of the spotted lanternfly (SLF) in Michigan is crucial to prevent its rapid spread and protect the state's plants, trees, and agriculture, as the invasive pest feeds on more than 70 plant species, causing damage through sap-sucking and secreting honeydew, which promotes sooty mold growth. Early detection allows for quicker containment, helping to limit its economic impact and nuisance to human activities by limiting its spread on vehicles, firewood, and other items.
- In September of 2025, program staff members constructed and placed 3 early detection “lampshade” traps for Spotted Lanternfly in 2 locations in the City of Essexville, as well as at one location in the City of Bay City. **(Please see the photos below of an early detection lampshade trap used for our research).**



Why Early Detection of Spotted Lanternfly in Bay County Matters:

- **Prevents widespread infestation:** Catching SLF early, before it establishes large populations, makes it easier for authorities to control and potentially eradicate the pest from new areas.

- **Protects plant health:** SLF feeds on the sap of plants like grapevines, fruit trees, and hardwoods, weakening them and leading to potential plant death.
 - **Minimizes economic damage:** The pest can damage agricultural crops and trees, impacting Michigan's economy and natural resources.
 - **Reduces nuisance and recreational impact:** The sticky honeydew secreted by SLF can coat outdoor areas, which can create a mess, and attract other insects like ants and yellow jackets, disrupting outdoor activities.
 - **Hinders spread:** SLF spreads easily on vehicles, firewood, campers, and other transported items, making early detection and immediate reporting vital to stopping this hitchhiking pest from reaching new parts of the state.
-

- **Public Outreach:** Staff continue to utilize the program Constant Contact to deliver seasonal newsletters informing property owners, local government officials, property managers, and others who have expressed an interest in the activities of the program. The newsletter contains the results of field data collected, invasive species news, and upcoming program activities occurring throughout Bay County. Constant Contact has proved to be a powerful tool for better informing interested stakeholders about the overall mission and goals of the Bay County Forest Sustainability, and we look forward to its continued use now and in the future.
- Program staff also continue to utilize seeking signed Landowner Authorization Forms for permission to access private properties for Spongy Moth monitoring efforts throughout Bay County. This has allowed staff to better connect with landowners who want our program's services provided on their properties, as well as avoid those properties where landowners prefer us not to access their land. We would consider the implementation of Landowner Authorization Forms as a huge success for our program, getting more landowners involved in the program than ever before, and providing more positive interactions with stakeholders as we monitor properties throughout the county.
- **Educational Programs/Presentations:** Staff presented to Mosquito Control's Seasonal Staff on Wednesday, July 16th, to teach them about becoming Certified Arborists, why our program staff chose to do this, and how our staff members obtained our Certified Arborist Licenses from the International Society of Arboriculture.

Mosquito Control

Mosquito Surveillance

- A few localized rain events of 1" or more fell throughout the County from early-to-late July, primarily in the northern and mid-section of the County. These rains caused a small increase in floodwater/nuisance mosquito counts including *Aedes vexans* and

Aedes trivittatus in July. Moving into August, rainfall was below normal and the season ended with the County in a moderate to severe drought status. Surveillance indicated the most active species during this quarter were summer floodwater species (*Aedes trivittatus* and *Aedes vexans*) and *Anopheles* (breed in permanent water marshes and ditches).

- Floodwater mosquito species like *Aedes vexans* historically account for over half of the New Jersey Light Trap collections in a given year. Even with some notable rain events in July, nuisance summer floodwater mosquitoes such as *Aedes vexans* accounted for only 22.5% of the total catch in July through September. Minimal rainfall throughout August and September produced much less standing water, resulting in highest captures being the permanent water *Anopheles* species representing 48% of the total collection in the third quarter.
- Regular CDC Trap collections in July collected 12,613 mosquitoes, over 53% of which were summer floodwater species and 29.8% of which were *Cq. perturbans*. Regular CDC Trap collections in August collected 3,615 mosquitoes, 41.8% of which were *Culex* species and 21.2% of which were *Anopheles*. Regular CDC Trap collections in September collected 1,438 mosquitoes, 36% of which were summer floodwater species and 33% of which were *Anopheles*.

Disease Surveillance

- Bay County's first virus detection of 2025 was a positive detection of West Nile virus from a group of *Culex* mosquitoes collected on May 29 in a Gravid Trap placed in Bangor Township. West Nile virus has been found in Bay County every summer since 2002.
- Bay County's first reported evidence of Jamestown Canyon virus was from a group of mosquitoes collected on June 25 in a CDC trap placed in Pinconning Township.
- Of the 778 mosquito samples (containing 19,432 female mosquitoes) that have been submitted to the Michigan Department of Health and Human Services for disease testing, 26 samples from 20 unique locations tested positive for West Nile virus and 2 samples tested positive for Jamestown Canyon virus. Eight birds have been tested, and six were positive for West Nile virus. Overall, the Midwest saw an increase in West Nile virus activity in 2025 likely attributed to hot, dry weather conditions.

Field Operations

- Control of mosquito larvae: Following localized flooding events, ditch treatments occurred along with inspection of temporary flooded habitats. Outside of flooding rain events, staff focused on permanent water and habitats prone to virus activity, including routine treatment of shoreline ditches and catch basins.
- The second tire drive of the season was held Saturday, August 2 at Fraser Township Hall with 772 tires collected.
- Control of adult mosquitoes: Adult control in early July focused on high populations of the cattail marsh mosquito, *Coquillettidia perturbans*, emerging primarily off the shoreline along with control of nuisance mosquitoes from flooding events and

floodplain areas. By late July, the focus shifted to managing virus-activity and *Culex* species locations through the end of the season.

- The treatment season concluded September 26 due to low mosquito activity and low temperatures.
- Data from July 1 - September 30
 - Number of catch basins treated: 17,200
 - Number of individual property inspections: 3,700
 - Number of miles fogged at night: 6,848
 - Number of calls requesting service for nuisance mosquitoes: 139
 - Number of calls requesting fogging for special events: 194

Administrative

- Mosquito Control provided a booth at the Consumers Energy Safety Day and Bay County Fair.
- Staff attend the CMPSS/IMAGIN GIS Workshop.
- Staff remained actively involved in the Michigan Mosquito Control Association Board of Directors and Committee meetings.

Transportation Planning Division

- Maintained discussions on transportation issues with the BCATS Chairman and MDOT Statewide Planning in preparation for the policy and technical committees. Organized, coordinated, attended, and reported on BCATS Technical and Policy Committee meetings. Continued review of various trade journals and transportation planning publications. Finalized update to the BCATS Public Participation Plan. Prepared quarterly invoice for payment to Bay County per tasks completed. Began BCATS Bylaw Review. Completed budgeting for FY2026. Attended MTPA Conference in July. Attended 14th Annual Great Lakes Bay Regional Chamber summit, as well as EMCOG full council meeting. Hiring for TP/GIS role, Kailey Mize is new Temp for BCATS.
- Completed UWP Local Funding Resolutions, corrected lack of BMTA Pass Through. FY2026 funding authorization began. Revised UWP with FHWA comments.
- Attended TIP Review meetings hosted by MDOT. Hosted BCATS Technical Committee meeting in August.
- Continued GIS efforts for integration with transportation planning activities. Continued updating the Bay County web page to include new transportation planning information.
- Maintained Asset Management billings. Completed PASER training in preparation for the upcoming data collection season. Continued 2025 NFC process.
- Continued review of BCATS 2045 Long Range Plan, confirmed 2027 deadline without extension

- Attended MDOT Advanced Training Wheels courses for non-motorized planning.
- Attended Federal Land Management Access workshop.

EQUALIZATION

- **No Report Submitted.**

FINANCE

Accounting/Budget

- Prepared Countywide Cost Allocation Plan
- Worked on 2026 departmental budgets - personnel, fringe benefits, health insurance, grant/tax revenues
- Held budget training for the 2026 budget
- Held Budget Hearing Meetings with Department Directors and Elected Officials
- Worked with County Executive on 2026 Budget Process
- Prepared Quarterly Grant Reports
- Prepared Monthly Grant Reports
- Prepared ARPA Reports
- Continue meetings with retirement custodial bank
- Working on financial information for the Department of Water & Sewer Bond Debt Issues
- Working on project accounting for the new Animal Services Building and locker room
- Working on project accounting for the new Health Department Health Center Building
- Working on new pool project and funding timeline

Purchasing

- Awarded RFQu 2025-02 Retirement Board Actuary
- Awarded bids for Landbank 2025-04, 2025-05, 2025-06, 2025-08
- Awarded RFQu 2025-03 CM and Design Professional for Bay County Community Center Pool Facility
- Released bid RFQu 2025-09 Jail Feasibility/ Building Assessment Consultant
- Released bid RFP 2025-10 Retirement Board Actuarial Audit Services
- Completed all monthly recurring invoices
- Prepared credit card voucher packets and entered credit card journal entries
- Worked with varies departments on upcoming bids
- Worked with varies departments to resolve issues
- Communicated with vendor representatives to resolve invoicing issues

Information Systems Division

Projects Completed:

- Worked with Justice Works to complete the conversion and go-live of the Defender Data application for Criminal Defense and Public Defender
- Enforced multifactor authentication for Microsoft accounts ahead of the September 30, 2025, deadline.
- Implemented new workflow and index process for Probate Court in OnBase.

Projects Started:

- Prosecutor Conversion to Karpel: Worked with Karpel to start the conversion process of the Prosecutor's Office to Karpel with an intended go live date later this year.
- GIS Licensing: Met with ESRI and various departments and component units of Bay County looking at a County wide agreement.
- The new website for the County with Revize, our new web hosting company.
- Working with Cisco and CDW to complete an enterprise switch upgrade of the backbone of the County network.
- Various security assessments started, which will require additional policies and procedures.

- Worked with various vendors on 2026 projects
- Number of Help Desk tickets closed: 1202

HEALTH**Administration**

Major items to note during this period include:

1. Construction efforts continue for 4150 Wilder Road, the home of the future Bay County Health and Human Services Center with Serenus Johnson. Significant progress has been made on the building in this quarter with replacement of the exterior sidewalk, window cutouts, plumbing, and framing of all offices on the Health Department's interior. In the fall of 2024, the County began creating, reviewing and revising design plans with the architects (WTA/MA) and its identified potential collaborative agencies. The renovation is expected to be completed by mid to late 2026. - Progress on Construction.
2. In early 2025, the Health Department with the United Way of Bay County and the Bay Arenac Intermediate School District will implement the Community Information Exchange (CIE) system for Bay County. The CIE project is designed to engage residents and consumers who are in need of referrals because of basic needs (food, transportation, housing, income, education, safety, etc.) and lessen the burden on individuals and families who must repeatedly apply for assistance. The project is also designed to lessen the amount of time that organizations spend on referrals and make these referrals timelier and more effective. Currently, a prototype of the CIE system has been introduced to the United Way of Bay County within a framework for the software with 2-1-1 of Michigan and the United Way of Michigan.
3. The Health Department presented the initial findings of its Community Health Needs Assessment (CHNA) to the McLaren Bay Region Board of Directors. The assessment analyzes morbidity, mortality, and pertinent health data regarding the population of Bay County and will also be a key factor in formulating a Community Health Improvement Plan (CHIP) with local health and human services providers in the community. Additionally, the Health Department is collaborating with the United Way on a community-based survey of health needs and a report on the "State of the Young Child" in Bay County.
4. The Health Department has inaugurated Diabetes Self-Management Education Services (DSMES) after a two-year hiatus when McLaren Bay Region discontinued the program. DSMES services are currently supported with startup funding from the Michigan

Department of Health and Human Services. It is estimated that the prevalence of Type 2 Diabetes in Bay County is 19%, much higher than the national average of 10%.

5. The Health Department is also working with the Men's Health 1st Organization to develop programming and awareness to various Men's Health issues. In September, BCHD collaborated on a "Pancakes and Prostates" event with Men's Health 1st and Great Lakes Bay Health Center where over 30 men received a free prostate antigen test and participated in a table discussion on the topic.

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis to have improved health outcomes and an enhanced quality of life. With the expansion of individuals from birth to age 26 now eligible for this program, BCHD administers the program to 1353 individuals from Bay County. Twenty Care Coordination cases were completed of which three were new participants to the program.

Communicable Disease (CD) Division

- The Bay County Health Department remains vigilant in its investigation of all reportable conditions. During this quarter, the CD Division successfully investigated and resolved 585 cases of communicable diseases. Staff in CD has worked collaboratively with schools in the area to begin required communicable disease reporting for the current school year. Notably, one varicella (chickenpox) outbreak has occurred at a local school.

Environmental Health

- A total of twenty-nine septic and fourteen well permits were issued this quarter. Fifty-eight onsite inspections were completed in the septic program and two failed systems investigated. Restaurant and temporary food inspections continue, with a total of 190 routine inspections, 28 follow-up inspections, 5 complaints investigated, 1 preopening inspections for new restaurants and 37 temporary and mobile units inspections completed.

Immunizations

- Immunizations have a fully trained staff that is back to running our regular clinic schedule offering appointments Mondays, Tuesdays, and Wednesdays and limited appointments on Thursdays and Fridays. We have been working on community outreach and have attended a couple back-to-school vaccination clinics and a Delta outreach clinic. There were 203 individuals seen during this quarter and 474 vaccines administered.

Personal Health/Family Planning

- The Personal Health Family Planning (PHFP) Clinic has been able to provide an increased number of days with our Nurse Practitioner to allow initiation of birth control and address other complex sexual health needs. Our clinic has been able to provide scheduled appointments during our normal business hours and has been working on attending outreach events and providing education to the community through social media platforms. During this quarter, the clinic provided health and contraceptive services to 138 women, men, and teens.

Health Education

- Eat Safe Fish Grant - Community Health Educator continues to conduct outreach on the MDHHS Eat Safe Fish Advisory within Bay, Midland and Saginaw Counties via some outreach events as well as distribution at various businesses and stakeholders.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to ensure children receive medical care. In the second quarter of 2025, BCHD welcomed its newest H&V Technician, Bethiah Cushway after the retirement of Heather Taylor. Total number of children screened for Vision: 560. Total number of children screened for Hearing: 508

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHLPSS) is the MDHHS system to report on blood lead levels for all children in Michigan. In Bay County during this time period, one new individual investigations on elevated blood lead levels were completed. Ten children are being followed by case management services.

Maternal Infant Health Department (MIHP)

- The Maternal Infant Health Program (MIHP) completed 158 visits with clients this quarter through a combination of telehealth, office, and home visits. Of these visits, 29 were with new clients. In addition, MIHP provided care coordination for 43 beneficiaries, which is a billable service through the program. In the breast feeding outreach and education program, 358 newborn client contacts were made during the quarter, and over 981 individuals were provided support.

WIC ~ Women, Infants and Children Program

- The Pinconning WIC Clinic re-opened August 6th in the new Sterling Area Health Center. Updated clinic days and hours are the first Wednesday of each month from 9:00am to 4:00pm. Clients in northern Bay County are transitioning back from the Bay City clinic. Outreach is being concentrated on local grocery vendors as the WIC food packages are seeing multiple updates due to the USDA Final Food Rule update in 2025. Education for grocery store staff on the changes to the food's families are able to purchase increase local WIC redemptions and help families access healthy foods.

Bay County WIC participation was 97.2%, with service to over 2,000 clients each month.

- WIC redemptions (store purchases) generated to local grocery stores totaled \$437,333.00.

JUVENILE DETENTION & CHILD CARE SERVICES

Number of intakes	46
Number of discharges	38
Average Daily Population	10

Financial Overview

- **Per Diem Billing:** Per diem expenses billed to outside jurisdictions totaled approximately \$55,800 for this quarter and \$130,000 year-to-date. The Juvenile Home continues to accept youth placements from other jurisdictions.
- **School Nutrition Reimbursement:** Reimbursement for eligible school nutrition meals this quarter totaled \$8,491.68. The Director continues to manage the School Nutrition Program, which provides monthly reimbursement for eligible breakfasts, lunches, and snacks. Remaining food and meal-related costs are reimbursed at 50% through the Child Care Fund.
- **Child Care Grant & Software Contract:** The Child Care Grant has remained stable with no budget changes this fiscal year. The State Court Administrator's Office (SCAO) secured a 4-year contract for the software program used by the Juvenile Home. SCAO is currently reimbursing software costs at \$796.00 per month. This cost was set to increase to \$1,250 a month in 2026 for 25 users.

Staffing Updates

- A full-time Youth Development Worker (YDW) position became vacant following a resignation on June 13, 2025.
- There are currently two full-time YDW positions open, along with on-call YDW positions, which have been challenging to fill.
- One candidate has accepted an offer and is expected to begin on October 27, 2025.
- Another candidate is in process for an on-call position, and additional interviews are ongoing for full-time roles.

Training & Compliance

- **Employee Completed Training on the Following Topics:**
 - Report Writing
 - Controlling Contraband
- **Compliance & Oversight:**
 - No attempted escapes were reported this quarter.
 - The Director completed employee evaluations in compliance with CCI Rules.
 - An updated variance for limited youth seclusion was approved and must be submitted again for renewal every 60 days.
 - The Director attended multiple meetings and events, including:
 - Supervisor Meetings
 - Child Welfare Leadership Meetings
 - Budget Hearing with Finance
 - MJDA Conference & Quarterly Meeting
 - TRI-CAP Meeting
 - Unannounced visit from State Licensing Consultant

Youth Monitoring & Engagement by YDWs

Family & Legal Visits:

- 71 phone calls made on behalf of youth

- 65 in-person family visits
- 213 phone visits with family
- 1 virtual family visit
- 119 in-person visits with Probation Officers and DHHS Juvenile Justice Workers
- 70 virtual court hearings
- 32 attorney visits
- 23 advocate meetings

Therapeutic & Medical Services:

- 33 substance abuse therapy sessions
- 19 virtual mental health reviews with doctors
- 21 mental health counseling sessions
- 104 medical visits with contracted nurse
- 1 in-person visit with contracted doctor
- 37 physicals
- 1 on-site X-ray

Medical Oversight:

- The contracted medical provider completed 37 physicals and met with youth at least 105 times for various medical needs.
- The nurse and staff made multiple phone calls and pharmacy trips to manage youth medications.

Service Planning

- Supervisors completed:
 - 38 Discharge Service Plans
 - 46 Initial Service Plans
 - 31 Updated Service Plans

Facility Operations

- Maintenance addressed:
 - HVAC issues
 - Leaking pipes
 - Youth room repairs
 - Installation of a new lock on the gym door
 - Purchase of a new refrigerator (refrigerator from 2007 died she lived a good life)
- Ongoing facility projects include:
 - Continued partnership with Bay Arenac Intermediate School District for the regular school year
 - Hybrid religious services provided by various churches (online and in-person)
 - Continued services from Bay Arenac Behavioral Health (BABH), including Telehealth and medication reviews. BABH liaison visits weekly.
- Youth Development Workers have taken on additional responsibilities, including:
 - Extra cleaning duties since the resignation of the part time custodian

- Transporting meals from the Jail to the facility two days a week
- Managing this transportation does jeopardize the required staff-to-youth ratios

MSU EXTENSION

- See Attached.



Bay County MSU Extension Office

Michigan Sea Grant

Bay Sturgeon Restoration hosted 8 release events where >600 community members helped restore >1,000 young lake sturgeons into the Saginaw River

Channel Island Reef project: Construction is ongoing in September!

Facilitation of Saginaw-Bay Fish Camp in Bay County
Each camper received a fishing rod and stocked tacklebox to continue fishing

Programs Offered at: www.mimoneyhealth.org

Every Penny Counts: Saving Strategies



Join Us Online

MORTGAGE FORECLOSURE BASICS

MICHIGAN STATE UNIVERSITY Extension

Bay County Welcomes New 4-H Coordinator



Ronda Tousciuk

"As I begin my journey as a 4-H Program Coordinator, I am excited to: Ensure that 4-H remains a trusted, inclusive and forward-thinking program that empowers youth and their families"

SNAP Funding Cut cause program closure

The program year has been one of both reflection and transition. Work as a Community Nutrition Instructors (CNI) concluded at the end of September, closing out several impactful years of delivering nutrition education to youth, adults and community groups across Bay County.

4-H License Plate

Order at
Michigan.gov/sos
or Secretary of State office.



MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Quentin Tyler, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.

MICHIGAN STATE UNIVERSITY Extension

Serving up Food Safety

JOIN US ONLINE EVERY MONDAY 12 PM EDT

October 6
Pie Filling
October 13
Safely Enjoy Homemade Jerky this Fall
October 27
Hot Topics in Food Safety
November 3
Fruit Butters

TO JOIN BY PHONE, CALL IN ADVANCE TO REGISTER AT 877-643-9882.

PERSONNEL & EMPLOYEE RELATIONS**Personnel**

- Personnel staff has continued posting jobs for multiple vacancies throughout the county. There were 24 job postings in the third quarter
- Personnel staff processed 17 FMLA requests, 9 Sick & Accident requests and 5 Paid Parental Leave requests.
- Personnel staff started processing PTOs for the end of seasonal employees
- The Personnel Director attended the Budget Hearings
- Personnel staff continued onboarding for summer seasonal hiring as well as permanent positions 26 new employees were onboarded in the 3Q
- Personnel Director addressed grievances and employee issues in various departments
- The Personnel Director participated and completed negotiations for all 12 unions
- The Personnel Director attended the MPELRA conference
- The Personnel Director attended the meeting with Brown & Brown regarding AFLAC and possible a new software platform for open enrollment
- The Personnel Director participated in mediation with CFO and Records Specialist POLC union as well as CFO Sergeants POLC union
- The Personnel Director was part of the ERP bid committee and participated in meetings and bid opening
- The Personnel staff reviewed intranet content for IT to include on the new intranet at the beginning of the year
- The Personnel Director attended the insurance renewal meeting with Brown & Brown

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q2 2025 payroll taxes including MESC, 941 and Michigan state withholding
- Processed and distributed payroll EFT/checks
- The Payroll Clerk built new wages tables for new wages implemented for various unions and non-reps after contract ratifications
- The Retirement Administrator processed 10 retirements, 8 refunds and 5 deceased members in the third quarter
- The Retirement Administrator provided information for the BCERS 12/31/24 valuation
- The Retirement Administrator attended and coordinated all conference registrations and hotel reservations for all attendees to the Fall MAPERS conference
- The Retirement Administrator continues to process VEBA reimbursement payments
- The Retirement Administrator released RFP for Actuarial Audit
- The Retirement Administrator attended bid opening for Actuarial Audit
- The Retirement Administrator attended the Investment Manager Symposium
- The Retirement Administrator raised cash for monthly pension benefits
- The Benefits Administrator participated in the three Health Education meetings with Brown & Brown held for employees with information on the upcoming health plans
- The Payroll & Benefits Supervisor, Benefits Administrator and Retirement Administrator reviewed intranet content for IT to include on the new intranet for the beginning of the year
- The Benefits Administrator and Payroll & Benefits Supervisor attended a meeting with Brown & Brown regarding AFLAC and possible a new software platform for open enrollment

- The Payroll & Benefits Supervisor and Benefits Administrator attended insurance renewal meeting with Brown & Brown

PUBLIC DEFENDER

There was a total of **227** new criminal cases opened during the quarter.

The breakdown is listed below:

Assigned Criminal Matters

Mr. Huber was assigned **36** felony files for the quarter and Mr. Hetherington was assigned **37**.

There were **116** new misdemeanor files assigned to:

Mr. Huber: **9**

Mr. Hetherington: **4**

Mr. Bonnell: **103**

8 new Felony Violation of Probation files were assigned to Mr. Hetherington, while **4** were assigned to Mr. Huber.

9 new Misdemeanor Violation of Probation files were assigned to Mr. Bonnell, with Mr. Huber receiving **1**.

Probate Matters

There were **9** new Delinquency cases assigned to Ms. Caprathe this quarter as well as **7** Abuse and Neglect files. Several Delinquency and Neglect cases continued during this time.

Training

Mr. Hetherington “attended” CDAM online for CPE credits. Arrangements are being finalized for this year’s CDAM conference, for next quarter.

RECREATION & FACILITIES

During the 3rd quarter of 2025, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation Department. Additionally, the department worked on various tasks including but not limited to:

Managed the following construction projects in varying levels of completion:

- Animal Services Construction
- Health Center Construction
- DOA Kitchen Remodel
- Pool Construction Manager and Design Professional Bid/Award
 - Pool Bonding
- Locker Room Remodel Grant
- LEC Building Assessment RFP, walkthrough with potential vendors

Held budget meetings on all 30 of my budgets with the division managers, input budgets into Munis, prepared presentation for the budget hearing. Submitted the 2026 Fee Schedule for our department.

Prepared 2026 Capital Improvement Request.

Staff interviews in Buildings & Grounds, Community Center, Pinconning Park

Summer programs at all locations were excellent; Summer Recreation Program, Golf went great, camping at Pinconning Park was full, Civic Arena summer ice was busy.

Buildings and Grounds

County Building

- Installed the new A/C unit set up for 4th floor area set with crane on 5th floor landing.
- Cleaned up 9th floor disassemble of AC units
- Started up the boilers
- Plumbing repairs on sinks & toilets
- Assembled furniture
- Cleaned coils on chillers
- Finished install on IT cooling system & removed old HVAC on roof

Courts

- Replaced gas valve on court hot water heater
- Replaced belts on roof fans
- Replaced V.A.V. controls on 4 court rooms
- Teardown wall in Friend Of the Court office
- Built wall for Judge Woods office
- Paint and rebuilt desks
- Courts morning warm up rooftop repairs
- Installed window in door at courts
- Court rooftop units AC repairs
- Friend Of the Court HVAC system duct work

Community Center/Civic Arena/Golf Course

- Community Center rooftop units
- Civic Arena repairs to rooftop units
- Compressor change out at Civic Arena
- Ice set up for north rink at Civic Arena
- Hung overhead garage door at Golf Course
- Overhead door at the shop
- Replaced bathroom faucet at Golf Course
- Assembled signs for Bay County Golf Tournament
- Garage door opening cutout at Golf Course

Juvenile Home/Adult Foster Care Homes

- Upgraded the lighting at the Juvenile Home East Wing
- Rebuilt boiler pump at Juvenile Home
- Replaced outdoor AIM sensor HVAC system at Juvenile Home
- Changed filter & replaced belts on rooftop units

- Painted door at Juvenile Home
- Juvenile Home kitchen boiler
- Juvenile Home AC systems
- Juvenile Home lighting in cells
- Juvenile Home phones (replaced) MITELL
- Juvenile Home changed filters
- Install MITELL phones at Juvenile Home
- AFC Homes cleaned all condenser coils
- Bay Vally AFC Home installed new sump pump
- Repaired faucet

Law Enforcement Center/911

- Installed a Deisel Generator at 911.
- Prepared & poured concrete at LEC & 911
- Electrical work at front entrance of LEC
- Prep & poured concrete at Jail
- Get generator from 911 building
- Installed temporary walls at LEC
- 911 cleaned condensers by Bangor Township Hall
- Front of LEC has new store front done with demo of old and new concrete with heat grid in middle of the door way walk area.
- Concrete pad extension for the new generator at 911 that got delivered and set.
- Made through A/C season with oil change of east chiller and had 3 units running most season
- Had bid proposal for north heat circulation pump to get rebuilt.
- The new rpz for main water line has been delivered just waiting on install.
- Repaired the west & east garage doors.
- 1 kitchen steamer not operational running and 1 looking for bids for new ones
- Ran 4 new cat lines for better wi-fi up to county side officer and management
- New video visit company to start bringing in their product along with rerunning of new cat lines to each new hub

Fairgrounds/Animal Control/Mosquito Control

- Replaced lighting at Animal Control Center
- Installed 200 AMP panel at Dog Park
- Network lines for new Cameras
- Water line repair at fairgrounds & horse barn
- Hook up meter for Fair

Pinconning Park

- Installed new routers
- Park CAT 6 line run
- Park Boardwalk repair

- Boardwalk clean up

Civic Arena

- Hours of Ice Rental
 - July - 317.5 hours
 - August - 278.5 hours
 - September - 313.5 hours
- 14 participants in adult skate
- Adult League: 9 teams for Summer Season, 171 sub fees collected
- Bay County Hockey Association had 13 3 on 3 Summer League teams
- 13 birthday parties
- 46 Drop in Hockey
- 463 public skaters, 218 skate rentals - 47.1% of public skaters rented skates
- Various other users include Mid Michigan Hockey Development Program, Tri Valley Thunder, Bay City Wolves, Saginaw JR Spirit and Gears travel, Midland Hornets Girls, Tawas and Huron County youth hockey, Central Michigan University and Northwood University college hockey teams, and school groups.
- 199 skate sharpens
- 386 Stick & Pucks
- 1171 Skills & Drills

Community Center

Fitness Classes:

Fit Fun	Mon., Weds., & Fri.	9:00am – 9:45am	25 participants per class
Yoga Fit	Tues. & Thurs.	9:30 am-10:15 am	20 participants per class
Chair Fitness	Tuesdays	11:00 am-11:30 am	20 participants per class
Chair Yoga	Wednesdays	11:00 am-11:30 am	15 participants per class

Open Volleyball: Tuesdays & Thursdays 9:00 am-12:00 pm, Saturdays 11:30 am-2:30 pm, an average of 8-15 players per session utilize our gym for volleyball. Players utilized outdoor sand courts in Veterans Memorial Park during the summer months and resumed indoor play in September 2025.

Badminton: Players were off during the summer months and will resume in October 2025.

Pickleball: 528 players for this quarter.

Volleyball Women's League: This league was off for the summer months, and the next series begins November 2025.

Youth Basketball: Monday – Friday the small gym is rented for youth basketball in the late afternoons and early evenings. The cost is \$3 per athlete and \$5 per coach.

Fairgrounds Usage: The Pavilion was utilized for a Department on Aging event this quarter.

Canteen Usage: Tuesday through Thursday the Canteen serves as a DOA meal site. The Canteen hosted private rentals this quarter for a family reunion, a graduation party, a benefit dinner, and wedding reception staging area.

Community Center Rentals: Frequently rented Saturdays and Sundays for baby showers, bridal showers, birthday parties, graduation, parties, celebration of life and other private rentals.

Highlights of events at the Community Center this quarter include:

- In collaboration with the Department on Aging we continue to offer Line Dancing, \$3 per person on Fridays, as well as Mah Jong conducted on Thursdays for \$3 per person. We host Pinochle for seniors on Fridays at no charge.
- Bay Harbor Condominium Association and City of Bay City's Northwestern Citizen's District Council both held group meetings at the Community Center this quarter.
- Michigan Department of State hosted a Road To Restoration event at the Community Center on Tuesday August 12, 2025. This free clinic assisted local residents in restoring their driver license privileges, including consultation with legal counsel and other experts. Dozens of community members received help at this clinic, and WJRT ABC 12 interviewed organizers onsite.

Summer Recreation Program: This year's program concluded on July 31, 2025. Our program featured a variety of sports, games, and crafts, as well as BCCC Olympics, BCCC Amazing Race, field trips to the Bay City State Park Splash Park, Bay City State Park Nature Trails, Monitor Lanes bowling, Buoy 18 Mini Golf, Bay County Civic Arena ice skating, a presentation by the American Chemical Society - Midland Chapter, and Family Day cookout and bounce house.

Golf Course

- Hosted Men's County Tournament - winner Brent Goik
- Hosted Senior County Tournament - winner Jake Coquillard
- Hosted the Women's County Tournament - winner Tiffany Park
- Hosted the Super Senior County Tournament - winner Tom Rezler
- Hosted 17 golf outings
- Aerated all 18 greens and practice green
- Top-dressed all 19 greens
- Purchased (10) 2023 Club Car Tempo gas golf carts